

# 2026 Honouring our Veterans Grants Program - Minor Capital Works

## Form Preview

### Honouring Our Veterans Grants Program - Minor Capital Works - 2026 Round 2

\* indicates a required field

#### General information

**Applications will close at 11:59pm (AEST), Friday 4 September 2026.**

This application is for Round 2 of the **Honouring our Veterans Grants Program - Minor Capital Works** with funding **up to \$75,000** (excluding GST) available per project.

**The department may prioritise projects where the applicant makes a cash co-contribution of at least 10% toward the total eligible project cost.**

Projects funded under this round of Capital Works grants must be delivered and acquitted between **4 January 2027 and 31 December 2028**.

#### Application Number

This field is read only.

Please quote this number when contacting Veterans Queensland.

#### Before starting your application:

Read the **Honouring our Veterans Grants Program - Capital Works - 2026 Round 2 [guidelines](#)**.

Prepare the required supporting documentation to include:

- the most recent audited **financial statement or profit and loss statement** for the organisation (must be **less than two years** old from the date of this application)
- detailed quote(s) for all expenditure items in the application over \$500 (**only the preferred quote** for each service/supply needs to be uploaded)
- details of any heritage exemptions (if applicable)
- details of the organisation's financial contribution to the project, including cash and funding from other sources - noting that **the department will prioritise projects where the applicant makes a cash co-contribution of at least 10% toward the total eligible project cost**.
- letters of support for the project (dated within the last six months)
- all other supporting documents as outlined in the [guidelines](#).

**If your project involves commemorative works, please ensure that you have:**

- read the [Caring for War Memorials](#) publication produced by the Department of the Environment, Tourism, Science and Innovation
- read the [Australia International Council on Monuments and Sites \(ICOMOS\) Burra Charter](#) as a guide to good heritage conservation (for more information on the Burra Charter visit: [Burra Charter & Practice Notes | Australia ICOMOS](#))
- received a [Heritage Exemption Certificate](#) or [General Exemption Certificate](#) in relation to the proposed project
- sought local council approval for any works on local heritage places

# 2026 Honouring our Veterans Grants Program - Minor Capital Works

## Form Preview

- contacted peak bodies and received the appropriate approvals relating to your particular project.

### **Please note that:**

- incomplete applications will not be considered.
- applicants may submit applications to all streams of the Honouring our Veterans Grants Program, provided each application is for a distinct and separate project.
- projects funded under the Honouring our Veterans Grants Program will not receive additional funding for the same project or subsequent stages of the same project in future funding rounds.
- when applying for funding, **please ensure that you choose the most appropriate grant stream for your project.** If you are uncertain of the appropriate grant stream, please contact Veterans Queensland before submitting an application.
- funding will be contingent on the infrastructure being used and maintained by the applicant or eligible third party for **at least two years** after the project is completed.
- if questions appear shaded, they will not require a response.

**Please do not use all capital letters throughout the application form.**

## Enquiries

For further information, please contact Veterans Queensland on telephone: (07) 3003 9656 or via email at [honouringourveterans@premiers.qld.gov.au](mailto:honouringourveterans@premiers.qld.gov.au)

**For tips on preparing and writing a grant application, please visit the [Business Queensland website](#).**

## Applicant or auspice organisation - eligibility requirements

Eligibility requirements for organisations to apply for funding through the **Honouring our Veterans Grants Program - Capital Works - 2026 Round 2** are outlined in the [guidelines](#).

If an applicant organisation is not eligible to apply in their own right (e.g. if they are an unincorporated group or have no ABN), they may partner with another organisation that meets the eligibility criteria to act as an **auspice**.

The auspice organisation must formally agree to support the application (via a letter of support).

If the application is successful, the applicant organisation will deliver the project, but the auspice organisation will sign the funding agreement and be responsible for managing the funds and ensuring compliance with the funding agreement.

### **Is your organisation submitting this application under an auspice arrangement? \***

- Yes – My organisation is submitting this application under an auspice arrangement.       No – My organisation is not submitting this application under an auspice arrangement.

**The following organisations are eligible to apply for funding. Please select the option(s) that best describes your organisation (or the auspice organisation, if applicable) \***

# 2026 Honouring our Veterans Grants Program - Minor Capital Works

## Form Preview

- an organisation incorporated under the Associations Incorporation Act 1981 (Qld) or equivalent legislation
- a company incorporated under the Corporations Act 2001 (Cth)
- a registered charity or not-for-profit organisation registered with the Australian Charities and Not-for-profits Commission (ACNC)
- school parent associations
- independent and Catholic schools
- registered past student associations representing past students of a recognised educational institution (including Independent, Catholic and State schools, universities, and other educational bodies)
- local authorities

At least 1 choice must be selected.

Multiple choices may be selected.

## Organisation purpose

**Is the main purpose of your organisation to support veterans and their families? \***

- Yes  No

## Veterans and families support numbers

**Approximately how many veterans and family members are expected to directly benefit from this project? \***

Must be a number

## Electronic gaming

**Does your organisation receive revenue from electronic gaming? \***

- Yes  No

Organisations that receive revenue from electronic gaming are ineligible for funding through the Minor Capital Works stream of the grants program.

## # Ineligible to apply#

Based on your response to the question, *Does your organisation receive revenue from electronic gaming?* you are not eligible to apply for funding through the Minor Capital Works stream of the Honouring our Veterans Grants Program, as outlined in the [guidelines](#).

**Please do not submit this application.**

**If you have any questions, please contact Veterans Queensland by phone (07) 3003 9656 or email at [honouringourveterans@premiers.qld.gov.au](mailto:honouringourveterans@premiers.qld.gov.au).**

## Applicant organisation

\* indicates a required field

# 2026 Honouring our Veterans Grants Program - Minor Capital Works

## Form Preview

### Declaration of Conflict of Interest

Please indicate if any conflict of interest or relationship, whether business or personal, exists with the Department of the Premier and Cabinet (DPC) or any of its officers, or if there is any conflict of interest within the application (e.g. the landowner or a contractor is a member or relative of the applicant organisation).

Conflicts of interests—whether real or perceived—can occur at any time, and it is important that they are declared so they may be assessed. If in doubt, please declare the conflict and/or relationship, and it will be presented to the Chair of the Grants Assessment Panel for review.

**Declaring a conflict or prior relationship does not automatically exclude an applicant from applying for, or receiving, funding.**

**I declare that: \***

- I DO NOT have a conflict of interest or relationship with any officers within DPC.
- I DO HAVE a conflict of interest with an officer(s) within DPC.
- I am declaring a relationship with an officer(s) within DPC.
- I am declaring a conflict of interest or relationship in the application.

### Details of relationship or conflict of interest

Please provide the name, relationship, period of time and the details of conflict (including any financial interest, if applicable).

Name	Relationship	Period of time
	(E.g. family member, friend, etc)	

### Applicant organisation details

This section relates to the organisation carrying out the grant project or activity, not the auspice (if applicable).

Please use your organisation's full name as it is listed with, for example, the Australian Business Register, Australian Charities and Not-for-profits Commission or the Australian Taxation Office.

**Please do not use all capital letters throughout the application form.**

**Applicant organisation name \***

Organisation Name

Registered entity name in full

**Applicant organisation phone number \***

Must be an Australian phone number.

**Applicant organisation email \***

# 2026 Honouring our Veterans Grants Program - Minor Capital Works

## Form Preview

Must be an email address.

**Applicant organisation primary website. If your organisation does not have a website, you may provide a link to its social media page, if applicable.**

Must be a URL.

E.g. [www.qld.gov.au/honouringourveterans](http://www.qld.gov.au/honouringourveterans)

**Applicant ABN \***

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	<a href="#">More information</a>
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

## Auspice organisation details

**Auspice organisation name \***

Organisation Name

**Auspice organisation phone number \***

Must be an Australian phone number.

**Auspice organisation email \***

Must be an email address.

**Auspice organisation street address \***

Address

# 2026 Honouring our Veterans Grants Program - Minor Capital Works

## Form Preview

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Country must be Australia

**Auspice organisation website. If the organisation does not have a website, you may provide a link to its social media page, if applicable.**

Must be a URL.

**Auspice organisation ABN \***

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	<a href="#">More information</a>
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

**Please attach a letter of support from the auspice organisation confirming they agree to act as an auspice for this project if the grant is successful \***

Attach a file:

Review the guidelines for details on the responsibilities required under an auspice arrangement. You should also provide a copy of the guidelines and your completed application form to the auspice organisation.

**Based on the ABN information displayed above, is the applicant organisation (OR auspice, if applicable) registered for GST? \***

Yes  No

### Certificate of Incorporation

**Please upload the organisation's certificate of incorporation. \***

Attach a file:

# 2026 Honouring our Veterans Grants Program - Minor Capital Works

## Form Preview

If an auspice arrangement is in place, this will be the auspice organisation's certificate of incorporation.

### Public Liability Insurance

Successful applicants (or their auspice, if applicable) will be required to have public liability insurance cover for a sum no less than \$20 million per claim with an Insurer approved by Australian Prudential Regulation Authority to operate in Australia.

If your application is successful, evidence of the public liability insurance cover must be provided with the signed Letter of Agreement. Public liability insurance will need to be maintained for the duration of the Letter of Agreement.

### Executive contact

The executive contact **must be the person with the authority and financial delegation required to enter into a Funding Agreement** with the Department of the Premier and Cabinet, if the application is successful.

If this is an auspiced application, the executive contact should be from the auspiced organisation who is accepting financial and legal responsibility for the grant.

**The executive contact does not need to be the primary contact.**

#### Executive contact name \*

Title First Name Last Name

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If an auspice arrangement is in place, this person will be from the auspice organisation.

#### Executive contact position \*

e.g. Director/CEO/President/Chair

#### Executive contact primary phone number \*

Must be an Australian phone number.

#### Executive contact mobile phone number \*

Must be an Australian phone number.

#### Executive contact email \*

Must be an email address.

**Is the executive contact also the primary contact? (Note: The primary contact is the first point of contact for all aspects of the grant, including correspondence, reporting, and general enquiries.) \***

Yes  No

Select 'No' if another person.

# 2026 Honouring our Veterans Grants Program - Minor Capital Works

## Form Preview

### Primary contact

This is the nominated person within the applicant organisation who will receive all administrative emails regarding the application.

**Please ensure this person is the registered user of SmartyGrants following the submission of this application.**

#### Primary contact name \*

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

#### Primary contact position \*

Position the contact holds within the organisation e.g. Secretary/Treasurer/Board member/Grants officer

#### Primary contact phone number \*

Must be an Australian phone number.

#### Primary contact mobile phone number \*

Must be an Australian phone number.

#### Primary contact email address \*

This email address will be used to correspond with you about this grant.

### Secondary contact

**Please provide a secondary contact that we can speak to about the application in the event that the executive/primary contact is not available.**

#### Secondary contact name \*

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

An additional person authorised by the applicant organisation to be contacted in relation to this application.

#### Secondary contact position \*

#### Secondary contact primary phone number \*

Must be an Australian phone number.

# 2026 Honouring our Veterans Grants Program - Minor Capital Works

## Form Preview

### Secondary contact mobile phone number \*

Must be an Australian phone number.

### Secondary contact email address \*

Must be an email address.

## About the project

\* indicates a required field

### Project category

**The Honouring our Veterans Grant Program - Minor Capital Works is designed to support projects such as the creation or refurbishment of war memorials, avenues of honour, memorial gardens, or the repair and maintenance of buildings or facilities.**

Please select the category or categories that best describe your project.

#### Commemorative works

- Create new monuments, avenues of honour, memorial gardens, honour boards (including digital honour boards), and other public memorials that acknowledge Queensland veterans.
- Create new monuments or memorial gardens, with or without flagpoles, acknowledging Queensland veterans in Queensland schools.
- Restore existing monuments, avenues of honour, memorial gardens, honour boards, and other public memorials that acknowledge Queensland veterans.
- Restore outdoor military heritage objects, such as memorial fountains, war trophies, or similar commemorative structures.

#### Facility upgrades

- Upgrade or develop meeting rooms, service delivery areas, or activity spaces.
- Enhance accessibility by widening doors or corridors, and installing ramps, accessible toilets, or accessible meeting areas.
- Install specialised lighting to improve accessibility and security (excluding general lighting).

### Project title

#### Please provide a descriptive title for your project. \*

Must be no more than 10 words.

E.g. Restoration of the Fairview Armistice Memorial, or Tranquility Beach Veterans' facility upgrade. Please note that this description may be used for all promotions and on the Queensland Veterans' Portal.

### Project description

# 2026 Honouring our Veterans Grants Program - Minor Capital Works

## Form Preview

**Please provide a brief description of the project. \***

Word count:

Must be no more than 50 words.

Please note that this description may be used for all promotions and on the Queensland Veterans' Portal website and may be modified if required.

## Council approval

**Does the project require Council approval? \***

Yes

No

## Council approval status

**Projects requiring Council approval must ensure that the relevant Council applications are submitted at the time the grant application is finalised.**

**Council application status \***

Approved

Submitted and in progress

Not submitted

## Council application evidence

**Please upload the Council application for all approved and submitted requests. \***

Attach a file:

## Council application status

**Provide the status of your Council application and the timeframe for an outcome? \***

Word count:

Must be no more than 50 words.

## What is the reason for not submitting application for Council approval?

**Provide an explanation as to why the application has not been submitted and provide a timeframe for submission. \***

Word count:

Must be no more than 50 words.

## Creation of new monuments, avenues of honour, memorial gardens or honour boards

**Please note:** applications for new memorials in an area where similar existing memorials exist will not be considered.

# 2026 Honouring our Veterans Grants Program - Minor Capital Works

## Form Preview

**What is the purpose, historical and cultural significance of the new monument, avenue of honour, memorial garden or honour board? \***

Word count:

Must be no more than 250 words.

Describe the creation of new memorial/s, avenues of honour, memorial gardens or honour boards in an area or district where none exist

**Why has the location of this new monument, avenue of honour, memorial garden, honour board etc been selected? \***

Word count:

Must be no more than 200 words.

Refurbishment or restoration of existing monuments, avenues of honour, memorial gardens or honour boards

**Please identify the historical significance of the proposed restoration. \***

Word count:

Must be no more than 250 words.

## Project location

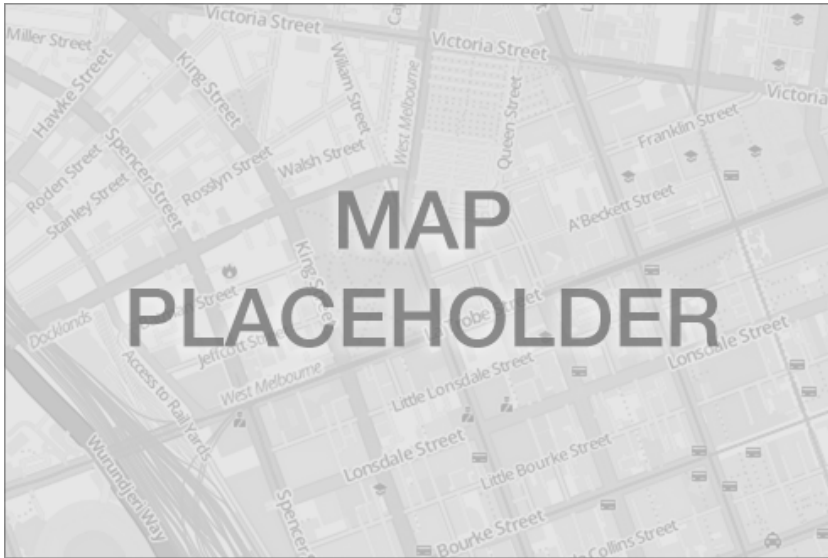
Please provide the address of the project site. This may be different from the organisation's address.

**What is the location of the project? Please enter full street address. \***

Address

# 2026 Honouring our Veterans Grants Program - Minor Capital Works

## Form Preview



Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Country must be Australia

Enter the exact location of the project/event. This may be different from the organisation's address.

### Project landowner

**Is the organisation the landowner for the project location? \***

- Yes  No

**Is the landowner an individual within the organisation? If yes, please be sure to provide details in the 'Details of relationship or conflict of interest' register on Page 2 of this application. \***

- Yes  No

### Landowner approval

**Please upload a letter of approval from the landowner with confirmation that the organisation has approval to use the property for at least two years into the future from the date of the project completion. The letter should be on letterhead and signed and dated within six months of this application. \***

Attach a file:

**Please provide the name of the organisation accepting ongoing and future maintenance of the project \***

The organisation accepting responsibility for maintenance may be different from the landowner.

**Does the project relate to multiple locations? \***

- Yes  No

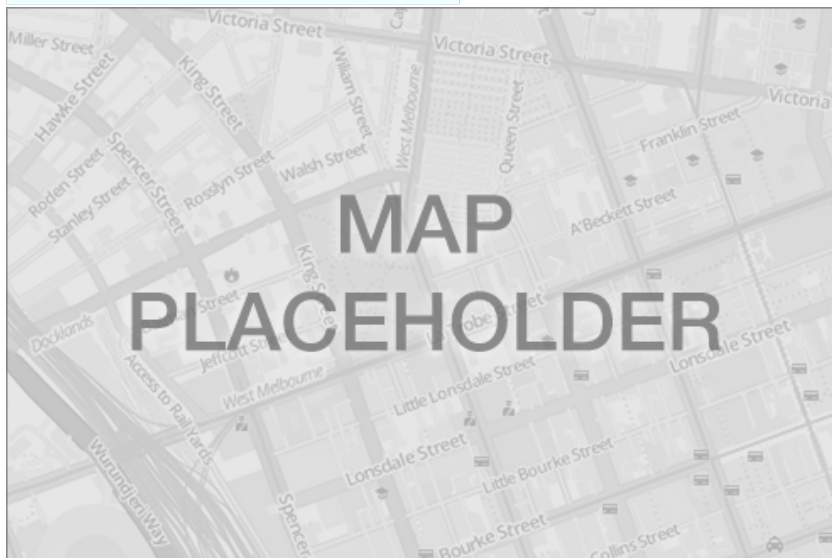
# 2026 Honouring our Veterans Grants Program - Minor Capital Works

## Form Preview

Additional project location(s)

**Please provide the second location relevant to the project. \***

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Country must be Australia

**Is the applicant organisation the landowner for the project location? \***

- Yes  No

**Is the landowner an individual within the organisation? If yes, please be sure to provide details in the 'Details of relationship or conflict of interest' register on Page 2 of this application.**

- Yes  No

**If no, please upload a letter of approval from the landowner with confirmation that the organisation has approval to use the property for at least two years into the future from the date of the project completion. The approval should be on letterhead, where applicable, and signed and dated by the landowner within six months of this application. \***

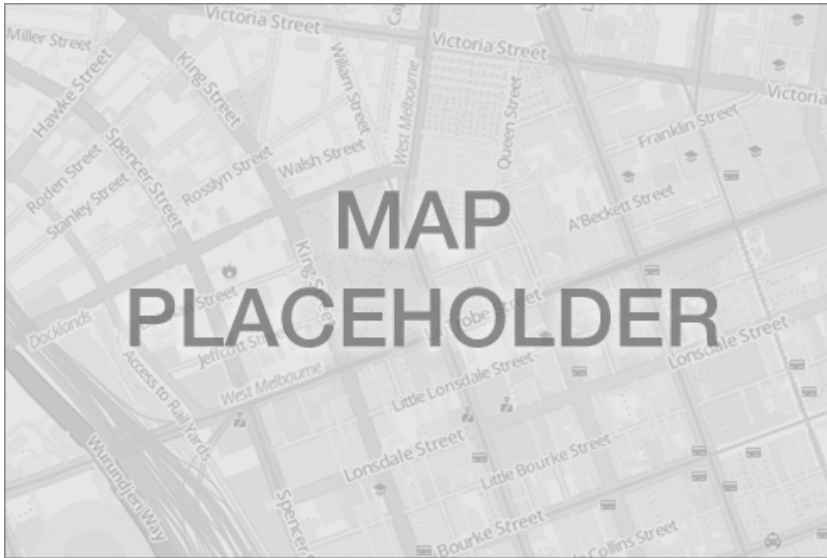
Attach a file:

**Please provide the third location relevant to the project if applicable.**

Address

# 2026 Honouring our Veterans Grants Program - Minor Capital Works

## Form Preview



Country must be Australia

Enter the number, street name, suburb and postcode. Please select the appropriate response.

**Is the applicant organisation the landowner for the project location?**

- Yes  No

**Is the landowner an individual within the organisation? If yes, please be sure to provide details in the 'Details of relationship or conflict of interest' register on Page 2 of this application.**

- Yes  No

**If no, please upload a letter of approval from the landowner with confirmation that the organisation has approval to use the property for at least two years into the future from the date of the project completion. The letter should be on letterhead and signed and dated within six months of the application.**

Attach a file:

### Queensland Heritage Register

Please refer to the Queensland Heritage Register: <https://qhr.detsi.qld.gov.au/>

**Is the monument, building, or facility listed on the Queensland Heritage Register?**

\*

- Yes  
 No  
 This application applies to both registered and non-registered memorials, buildings, facilities

### Queensland Heritage Registry Details

**Please provide the Queensland Heritage Register Number or Reference Number. \***

# 2026 Honouring our Veterans Grants Program - Minor Capital Works

## Form Preview

**If your project includes other registered memorials, buildings, or facilities please provide the Queensland Heritage Register Number(s).**

**Please upload a Heritage Exemption/General Exemption Certificate/s (issued by the Department of the Environment, Tourism, Science and Innovation) for this project or submitted application for a General Exemption Certificate. \***

Attach a file:

A maximum of 5 files may be attached.

For information on Heritage Exemption Certificates, see <https://www.qld.gov.au/environment/land/heritage/development/certificate>

## Local Heritage Register

Contact your local council for information on local heritage registers.

Brisbane City Council: <https://heritage.brisbane.qld.gov.au/>

**Is the monument, building, or facility listed on the local heritage register in your local government area? \***

Yes  No

Check with your local council before answering.

## Local heritage register details

**Please provide the local heritage exemption, or detail the steps you have taken to gain this from council.**

Evidence of exemption will need to be provided if the application is successful and funding is offered.

**Please upload your local heritage exemption and/or supporting documents here.**

Attach a file:

## Proposed start and end dates

Projects must be delivered between **4 January 2027** and **31 December 2028**.

**What is the proposed start date for the project? \***

Must be a date and no earlier than 4/1/2027.

**What is the proposed end date for the project? \***

Must be a date and no later than 31/12/2028.

# 2026 Honouring our Veterans Grants Program - Minor Capital Works

## Form Preview

### Project Plan

#### What are the steps and/or stages involved in delivering the project?

If the project involves multiple launch dates, please identify them here.

Milestone	Approximate Milestone End Date	Additional information
For example, commencement, planning, major activities, launches, evaluation.	Must be a date and between 4/1/2027 and 30/6/2028.	Add explanatory notes if required

### Promotional plan

#### Examples of what a promotional plan may include:

- Advertising: paid media (e.g. Google ads, social media ads, print media).
- Public relations: press releases, media kits, influencer partnerships.
- Content marketing: blogs, articles, e-books, videos.
- Social media marketing: posts, stories, collaborations, live sessions.
- Email marketing: newsletters, promotional emails.
- Events: webinars, workshops, etc.

#### How do you plan to promote your project? Outline your promotional plan, where applicable. \*

Word count:

Must be no more than 100 words.

### Launch of your project

An official, public launch event is required to unveil your completed project.

#### I can confirm the project will be launched or unveiled to the public. \*

Yes

No

### Proposed date for the public unveiling of your project

You are required to invite the Premier and Minister for Veterans to the event, providing a minimum of eight weeks' notice to allow the Premier to consider the invitation.

Please note, it is not mandatory for the Premier and Minister for Veterans to attend the event.

#### Please nominate a date for when your completed project be unveiled to the public \*

# 2026 Honouring our Veterans Grants Program - Minor Capital Works

## Form Preview

Must be a date and between 4/1/2027 and 31/12/2028.

Any changes to this date can be done in consultation with Veterans Queensland.

**Please explain why a launch event will not be held. \***

Word count:

Must be no more than 100 words.

## Assessment criteria

\* indicates a required field

A weighting has been applied to each criterion. Weighted scoring allows key components of the assessment criteria to be prioritised. Applicants are encouraged to carefully consider the weighting applied to the assessment criteria.

**Explain why the project is needed and how it will address or raise community awareness. (20%) \***

Word count:

Must be no more than 500 words.

**Please upload any supporting documentation or evidence that demonstrates the need for the project.**

Attach a file:

A maximum of 5 files may be attached.

Please note that these can be photographs, condition reports or other evidence that demonstrates the need for the project.

## Post-1990 Australian Defence Force operations

**Does the commemorative work have a focus on post-1990 Australian Defence Force operations (wars, conflicts or peace operations)? (5%) \***

Yes

No

**Describe the outcomes and benefits the project will deliver for the veterans' community. (25%) \***

# 2026 Honouring our Veterans Grants Program - Minor Capital Works

## Form Preview

**Word count:**

Must be no more than 250 words.

Include how the project will leave a legacy for future generations, increase the knowledge of the local service history of the community or improve the facility to benefit the veterans' community.

The primary objective of the **Capital Works Grants Program** is to support communities to honour veterans and strengthen wellbeing by investing in commemorative spaces, facilities, and infrastructure that is safe, inclusive, and sustainable for current and future generations.

**Show how the project meets the program's objectives? (25%) \***

**Word count:**

Must be no more than 250 words.

Explain how the outcomes of your project meets the above program objectives.

**Who is involved in the project and what support exists? (10%)**

Provide the level of support for the project from key community stakeholders, community consultation and stakeholder engagement (e.g. letters of support from a federal or state Member of Parliament, local council or ex-service organisation).

<b>Stakeholder Name</b>	<b>Stakeholder Organisation</b>	<b>How will they be involved or contribute to the project?</b>
		(E.g. letter of support or financial contribution)

### Letters of support

**Please upload letters of support and endorsement for the project from community representatives external to the organisation, for example, the local Member of Parliament, Councillor or Mayor. \***

Attach a file:

A maximum of 5 files may be attached.

Letters of support for the project should be no more than six months old.

**How will the project be delivered? (10%) \***

# 2026 Honouring our Veterans Grants Program - Minor Capital Works

## Form Preview

**Word count:**

Must be no more than 250 words.

Provide details of project planning and deliverables, timeframes, financial viability, value for money and details of all contributions to the project.

### Supporting documents

Please upload the following documents:

- project information (showing detailed scope of works)
- images reflecting the current condition requiring restoration, including close-up images of the affected area
- details of dimensions, total ground area, concept, design, inscribed text and materials of the damage and deterioration
- conservation management plan (if applicable)
- building approvals, planning meeting documents
- proof of key personnel for the project showing capabilities, skills and expertise to successfully deliver the project
- any available historical photographs, maps, plans, newspaper or journal articles, or diary extracts to support the significance of the project
- specialist advice such as horticultural advice (if applicable).

**Please upload all supporting documents. \***

Attach a file:

**How does the Applicant have the capability and capacity to deliver the project? (5%) \***

**Word count:**

Must be no more than 250 words.

## Budget

### #Budget and grant expenditure information#

This application must include a comprehensive and realistic budget that:

- demonstrates value for money
- provides a clear outline of how funding will be spent if the application is successful
- includes valid quotations supporting the funding request.

# 2026 Honouring our Veterans Grants Program - Minor Capital Works

## Form Preview

For assistance in preparing a budget, please go to [Business Queensland's website](#).

### Points to note on GST:

- Applicants do not need to be registered for GST.
- All applicants are required to enter **GST exclusive** amounts in the grant application.
- If the applicant **is registered** for GST, the funding will be provided GST exclusive. GST registered applicants can claim an input tax credit through the Australian Tax Office (ATO) for the GST component.
- If the applicant **is not registered** for GST, the funding will be provided GST inclusive.
- Applicants must notify Veterans Queensland if their GST registration status changes.
- The applicant is advised to seek independent professional advice on taxation obligations or seek assistance from the ATO on 13 28 69 or via its website at [www.ato.gov.au](http://www.ato.gov.au).
- Veterans Queensland is unable to provide advice on the applicant's particular taxation circumstances.

### #Budget details#

- Using the template below, itemise all eligible costs of the project.
- For each item, enter the amount to be funded by the grant. The table will automatically calculate the remaining amount for each item to be contributed by your organisation (Applicant contribution).
- For Minor Capital Works, applicants that contribute at least 10% towards total eligible project costs may be prioritised.
- Totals for each column will be calculated beneath the table.
- Quotes must be uploaded for expenditure that is **over \$500** (excluding GST).
- Project management fees of up to \$5,000 (excluding GST) are allowed.

Please refer to the program [guidelines](#) for a list of eligible and ineligible expenses.

**\*\* Important \*\* Applicants must do their own due diligence and only provide the preferred supplier quote/s in their submission.**

Item description	Total item cost (excl GST)	Grant expenditure (excl GST)	Applicant contribution	Supplier quote(s)	Notes
include all budgeted costs of the project.	Total expected/quoted cost, excluding GST.	Amount to be funded by the grant, excluding GST.	This amount is calculated (Total item cost minus entered grant expenditure).	Attach a valid quotation if item is over \$500.	Add explanatory notes if required.
	\$	\$			
	\$	\$			
	\$	\$			

### #Budget totals#

Total cost of the project

Total grant expenditure

Total applicant contribution

# 2026 Honouring our Veterans Grants Program - Minor Capital Works

## Form Preview

The maximum grant for Minor Capital Works is **\$75,000**.

### Applicant contribution check

Applicants that make a cash co-contribution of at least 10% towards the total eligible project costs may be prioritised.

Based on the budget details provided, your proposed applicant contribution is summarised below.

**Total applicant contribution**

This figure is copied from above right. **This is the amount your organisation is committing to contribute to the project.**

**Percentage of eligible costs to be funded by the applicant organisation (%):**

Applications with **10% or more** of eligible project costs funded by the applicant may be prioritised. This number is calculated (Total applicant contribution divided by Total cost of the project). *If error message appears, click 'Save Progress'.*

### Applicant contribution details

\* indicates a required field

#### Commitment to contribute to project cost

The department may prioritise projects where the applicant makes a cash co-contribution of at least 10% of the total eligible project cost.

If an applicant contribution is included in the budget, applicants must demonstrate their ability to meet this financial commitment.

**Please explain how the organisation will fund the proposed applicant contribution amount \***

E.g. Cash, cash donations, other grants. More details on other grants can be provided under the following question.

#### Funding from other programs, including federal, state, or local government grants

**Has the organisation applied for any other funding or a grant for this project from any other Queensland or Federal Government agency for this project? \***

Yes  No

Include successful and pending grants. This does not apply to funding of grants for unrelated projects.

#### Funding requested or received for this project through other sources (excl GST)

# 2026 Honouring our Veterans Grants Program - Minor Capital Works

## Form Preview

This information is requested to support your proposed funding contribution (if applicable) and to identify any potential overlaps in funding requests or unconfirmed amounts.

You can add any further explanation on this to the textbox above.

<b>Funding source</b>	<b>Amount requested/received</b>	<b>For the same expenditure items as this application?</b>	<b>Is funding confirmed?</b>	<b>When will funding be confirmed?</b>
E.g. Queensland Veterans' Memorial Grants Program	Must be GST exclusive.	Did your request include the same expenditure items you are applying for in this grants program?	Yes or No	Your best estimate, or from published timelines
		Other:		
		Other:		

**If your organisation has been successful in receiving funding for the project from other sources, please upload a letter confirming this funding support.**

Attach a file:

If you do not have a letter or evidence of the grant, please include this in your explanation in the textbox above.

### Organisation's financial position

Please provide the financial details below from your organisation's most recent Audited Financial Statement or Profit and Loss Statement.

This information is collected as context for the proposed applicant funding contribution, and to support assessment of your organisation's capacity to deliver the project.

Enter \$0 in any column where no amount applies.

<b>Reporting year start</b>	<b>Reporting year end</b>	<b>Income</b>	<b>Expenses</b>	<b>Assets</b>	<b>Liabilities</b>	<b>Cash at bank</b>
Must be a date and no earlier than 7/6/2024.	Must be a date and no later than 4/9/2026.	Total income as per statement	Total expenses as per statement	Total assets as per statement	Total liabilities as per statement	Cash at bank as per statement
		\$	\$	\$	\$	\$

**Please upload a full copy of the most recent Audited Financial Statement or Profit and Loss Statement, showing the figures provided above. \***

Attach a file:

# 2026 Honouring our Veterans Grants Program - Minor Capital Works

## Form Preview

### Declaration

\* indicates a required field

#### Outstanding grant requirements

Under the program guidelines, applicants must have met acquittal conditions for previous Queensland Government grant funding.

If your organisation has any Queensland Government grants with outstanding or overdue acquittal requirements, this must be declared.

#### Does your organisation have any outstanding acquittal requirements for Queensland Government grants? \*

Yes  No

This does not include active/ongoing grants for which the acquittal (or Final Report) is not yet due.

#### Unacquitted Queensland Government grant details

Department name	Name of grants program	Unacquitted amount	Date acquittal due
e.g. Department of Justice	e.g. Gambling Community Benefit Fund	Must be a dollar amount.	Must be a date.
		\$	

#### Total unacquitted grant amount

\$

This number/amount is calculated.

#### Applicant organisation agreement

I warrant that:

- the applicant organisation has knowledge of and does not object to the application being submitted
- to the best of my knowledge all information provided in the grant application is true and correct
- enough control mechanisms are in place to ensure that all monies are managed and accounted for appropriately
- I understand that:
  - the applicant organisation will be added to the Department of the Premier and Cabinet database that is used to provide information regarding promotion and marketing functions, events and initiatives managed by the department
  - I may request the removal of the applicant organisation's information from the database at any time by sending a request by email to [honouringourveterans@premiers.qld.gov.au](mailto:honouringourveterans@premiers.qld.gov.au)
  - if the Queensland Government approves a grant, I will agree to the terms and conditions as part of the funding agreement

# 2026 Honouring our Veterans Grants Program - Minor Capital Works

## Form Preview

- if the Queensland Government approves a grant, I will be bound by the contents of my application to carry out my project as I have described, and my application will form part of my contractual agreement with the Queensland Government.

**Name of executive contact \***

Title      First Name      Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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This must be the executive contact listed on page 2 of this application.

**Position \***

Position held in applicant organisation (e.g. Director/CEO/President/Treasurer/Chair)

**Date of declaration \***

Must be a date

## Submitting application

- You will not be able to submit your application until all of the compulsory questions (marked \*) are completed.
- Please ensure you **review** your application before submitting.
- Pressing the **submit** button lodges your application.
- Changes cannot be made to your application following lodgement.
- When the application has been successfully submitted, a **return email receipt will be sent**.
- An application is not considered to have been received by the department until the submitter has received an **email receipt**.
- If you do not receive an **email receipt** after you have submitted your application, please contact the department via email [honouringourveterans@premiers.qld.gov.au](mailto:honouringourveterans@premiers.qld.gov.au) or phone (07) 3003 9656 within three business days.
- The email receipt does not provide any assurance of funding.

## Privacy

Your personal information will be handled in accordance with the Information Privacy Act 2009 (Qld) (IP Act) and the Queensland Privacy Principles (QPPs).

The information collected is necessary to assess your grant application. If you choose not to provide the required information, we will be unable to assess your grant application.

To assess and respond to your grant application, it may also be necessary for us to disclose information to third parties and/or collect information from third parties including (but not limited to):

- relevant Queensland Ministerial Offices
- relevant Queensland Government department(s) and Statutory Bodies
- relevant Federal Government department(s).

# 2026 Honouring our Veterans Grants Program - Minor Capital Works

## Form Preview

This includes publishing grant information on the Department of the Premier and Cabinet website and disclosing information to the Australian Taxation Office for compliance purposes.

The [privacy policy](#) for the Department of the Premier and Cabinet provides additional information on how we manage the information we collect.

If you have questions regarding how your personal information will be handled, please contact:

Email: [privacy.contact@premiers.qld.gov.au](mailto:privacy.contact@premiers.qld.gov.au)

Phone: 07 3003 9230

Mail: PO Box 15185, CITY EAST QLD 4002

## Applicant Feedback

\* indicates a required field

You are at the end of the application process. Before you review your application and click the **SUBMIT** button, we would appreciate it if you could take a few moments to provide some feedback.

**Please indicate how you found the online application process: \***

- Very easy
- Easy
- Neutral
- Difficult
- Very Difficult

**How long did it take you to complete the application form? \***

E.g. 1 hour

**We welcome your feedback and invite you to share any suggestions or improvements you may have about the form or application process.**

Word count:

Must be no more than 100 words.

It is not compulsory to provide a response.

**How did you hear about the Honouring Our Veterans Grants Program - Capital Works? \***

- Queensland Veterans' Portal ([www.qld.gov.au/veterans](http://www.qld.gov.au/veterans))
- Honouring Our Veterans Grants Program website ([www.qld.gov.au/honouringourveterans](http://www.qld.gov.au/honouringourveterans))
- Email notification from Veterans Queensland
- Newspaper advertisement
- Online advertisement

# 2026 Honouring our Veterans Grants Program - Minor Capital Works

## Form Preview

- Social media (Facebook, Instagram, LinkedIn, Twitter)
- Queensland Government media statement
- Media article - newspaper, radio, TV, online
- Word of mouth
- Other:

### **You have reached the end of the application form.**

- Click '**Next Page →**' to review your application and ensure all supporting documents are attached.
- If there are no error messages and you are ready to lodge your application, click '**Submit →**'.
- If you are not ready to submit, click '**Save and Close**' to return later.